

the



LESLIE SMITH DRIVE, FAVERSHAM

## Production Publicity

In order to support your event/production with publicity via the Arden Website/Distribution List, please provide details below. **We strongly recommend that you undertake your own publicity drive across the area via your own channels.**

More guidance on publicity is available on the [Arden Website](#)

Production Title:	
Author (if appropriate):	
Hiring Organisation/Arden Production:	
Production Contact Name:	
Contact Email:	
Summary of production/event:	
Full Description (for website):	
Ticket price(s):	
Online booking URL: <i>Can be provided by Arden Theatre Group.</i>	

The Arden Theatre Group  
Leslie Smith Drive, Faversham, Kent. ME13 8PW  
[www.ardentheatre.co.uk](http://www.ardentheatre.co.uk)  
The Arden Theatre Group is a registered charity No. 274906

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No of tickets per performance to allocate to online bookings:			
Box office location: e.g. Carters			
Box office Tel: (Outside Hires Only)			
Website:			
<b>Performance Details</b>			
<b>Date</b>	<b>Doors Open</b>	<b>Performance Starts</b>	<b>Performance Ends</b>

**Important:** Please also email good quality images, logos and a PDF of your flyer for use on our website/facebook etc.

**Online Ticket bookings:** the Arden Theatre Group is happy to handle online bookings on behalf of outside hirers. An administration fee of £12.50 per performance is chargeable for this service.

**Please email to [publicity@ardentheatre.co.uk](mailto:publicity@ardentheatre.co.uk)**

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